**Minutes of the Executive Committee Meeting**

**SIR Branch 35**

**January 17, 2018**

There was a quorum present and meeting was called to order by Ben Gikis in Big Sir Stan Scardino’s temporary absence at 10:10am.

**Attendees:**

**Officers/Directors:**

Big Sir, Stan Scardino

Co-Little Sir, Peter Thurston

Co-Little Sir, Andy Danver

Treasurer, Larry Wray

Director, Ben Gikis

Region 13, Ken Newton

**Staff Chairmen:**

Membership Chairman , Paul Schutz

Publicity Director, Don Cameron

Newsletter Editor, Del Fillmore

Attendance, J. William Young

Travel Chairman, Ed Pausa

Webmaster, Bob DeGrasse

Lunch Host, Terry Barnhart

**Guests**

Joe Mullen,

**Actions Discussed/Taken:**

**Branch 35 Topics Discussed – Stan Scardino**

* November minutes were reviewed and approved. **(012018-001)**
* Branch 35 Self-Assessment is due in January
* Branch 35 Annual Survey is on lunch tables today, results to be reviewed in February
* It was approved that the luncheon fees will remain $23 for 2018, with a $2 Branch 35 subsidy to covered deficit coming from Branch 35 reserves. . **(012018-002)**

**Membership – Paul Schutz**

* 2 new members were voted into Branch 35 **(012018-003)**

Dirk Hoekstra and John Reimann

**New Members Report – Joe Mullen**

* Re-enforced that all new members get involved in at least one Branch activity
* There is a desire is to increase the number of couple activities
* Recommended a recruitment program: “invite a friend to lunch”

**Treasurer’s Report – Larry Wray**

* The Holiday Luncheon revenue were $10,080.00 and was subsidized with $1000.00 from Branch 35 reserves.
* Current Branch 35 reserves are greater than $18,000.00.
* Dues were reduced for 2018 to $20.00 per member to better align with costs
* 2018 Budget was reviewed and approved. **(012018-004)**
* 2017 Treasurer’s Report was reviewed and approved **(012018-005)**
* Branch 35 financial audit will be implemented in January per state requirement

**Roster – Bob DeGrasse, Don Cameron**

* On-line roster is up and available on Dropbox with password protection for security
* Discussion on finding an easier to use website – no conclusion
* Need to find a way to limit number of hardcopy roster distribution to one per member

**Speakers – Peter Thurston, Andy Danver**

* Speakers have been lined up through April 2018
* Future speaker topic priorities are being sought in annual survey

**Attendance – Terry Barnhart**

* January attendance is estimated at 215
* January cold plates sign-ups are 30

**Publicity – Don Cameron**

* Promotion run weekly in “Los Altos Town Crier” stressing speaker topics
* Considering writing articles for submission to “Los Town Crier”
* Suggested promotion on local public TV stations

**Newsletter – Del Fillmore**

* Reminder that cut of date for newsletter is the 26th of the preceding month

The meeting was adjourned by Big Sir Stan Scardino at 11am

**Attachment 1:**

**January summary of BEC votes:**

**102017-001 –** Minutes of the November meeting were approved as amended.

**102017-002** - It was approved that the luncheon fees will remain $23 for 2018, with a $2 Branch 35 subsidy to covered deficit coming from Branch 35 reserves.**)**

**102017-003 –** 2 new members were voted into Branch 35

Dirk Hoekstra and John Reimann

**112017-004 -** 2018 Budget was reviewed and approved.

**102017-005 –** 2017 Treasurer’s Report was reviewed and approved