

SIR BRANCH 103 (Region 2- Area 18)  
Branch Executive Meeting **FINAL**  
Minutes of June 3, 2020

**Attendance:** Big Sir Doug Imberi, Little Sir, Mike Lenz, Secretary, Don Rowe, Assistant Secretary Coe Barnard, Treasurer, Tim Anglim, Assistant Treasurer, Joe Stackhouse. Directors: Gary Goodman, Don Reed, Vince Rucobo, Gary Del Nero, Dennis Imhoff, and Jeff Chin.

**Absent:**

**Committee Representatives** present: Jeff Chin (newsletter and Computer Club), Tom Evans, (programs), Gary Del Nero (Sunshine), Don Reed (Thurs. Golf) Dennis Imhoff (Merchandise Bill Stires (Travel) John Reedy (Golf)) Bob Kredit (Membership and data processing).

**Guests:** Area Governor, Richard Provost.

**Call to Order:** Former Big Sir, Gary Goodman, called the meeting to order at 10:14 A.M. via Zoom. There were 14 Executive Board members present for a quorum.

Reports:

**Big Sir:** Most of the members of the Branch 103 BEC have watched the State Sir video on "Fiduciary Responsibilities". The others said that they would. Doug also would like to set up a Zoom meeting for all of the members of our Branch. Richard Provost also said that the Sir Foundation is setting up a Zoom license for branches to use, which could handle 300 members.

**Little Sir:** no report.

**Secretary:** Apr. 28 Minutes were offered for modification: Motion to accept Feb. Minutes- Rowe, Stackhouse-PASSED

**Treasurer:** Treasurer Tim Anglim reported that there was no business. He did provide a Form 28, Sir Monthly cash report. Motion to accept: Anglim-2<sup>nd</sup> Reed. PASSED

**Membership:** Bob Kredit said that there were no changes. He provided Form 27-Monthly Branch Membership Report.

**Luncheon:** NA

**Correspondence:** none.

**Program:** NA

**Sunshine:** Gary Del Nero reported that Bob Manning's Mom passed away. Roy Bruk had quadruple bypass surgery. Earl Glenn had a virus (not covid 19) and is now doing okay. Gary also said that he is having eye surgery June 16.

**Golf:** John Reedy reported that the Golf Committee may cancel golf for this golf year. More information to come.

**Newsletter:** Jeff Chin will send out an email to all members.

**Thursday Muni golf:** Don Reed has talk to Kelley at Creekside to take the place for Muni. Kelley said that he could schedule in 9 holes at Creekside on Thursday mornings. Motion: Thursday Golf will resume on July 2. Reed, 2<sup>nd</sup> Rucobo-PASSED. (See Request form at the end of the minutes)

**Bowling:** NA

**Merchandising:** Dennis Imhoff said that the State Sir vendor is more expensive and limited in variety of colors and styles. He will try to contact the previous vendor.

**Data Processing:** Bob Kredit said membership is the majority of his work.

**Travel:** Bill said all trips have been either canceled or postponed, and the members will be reimbursed if canceled. He has tentatively scheduled trips for 2021-22.

**Computer** NA

**Dine Out:** NA

**Old Business:** Discussed the nominating committee. We will consider all Officers and Directors will just continue thru 2021.

**New Business:** Discussed the "Plan to Reopen" our Branch. (See at the end of the minutes) We need to find a Safety and Health Manager. The Manager would have to procure products needed for safety. The Manager would also have to have a good understanding of the Plan to Reopen. The Manager would take the temperatures of entering members.

Motion: Purchase a thermal thermometer for all SIR occasions. Reedy, 2<sup>nd</sup>, Imhoff-PASSED. We purchase one from Jeff Chin for \$50.00.

We also discussed what would happen if a member, who attended a Sir event, developed covid-19. He or his family should contact the Big Sir or any Officer or Director so we could contact the others that attended the same event. We would suggest that they quarantine for 14 days.

Richard Provost and Bob Kredit will look in plastic protective barriers.

**Other:** Please call members you know may be alone and comfort them.

**Adjournment:** 11:38 A.M.

Respectfully submitted,  
Don Rowe

## **THURSDAY GOLF**

Request for Re-Starting Branch 103 Activity

(Return to ACC by 6-2-2020 for Inclusion in 6-3-2020 BEC Meeting)

To the Branch Executive Committee:

As co-chairmen, we formally are requesting the re-starting of the Branch 103 activity named below. We understand that appropriate lag times for the re-starting of golf, bowling, bocce, fishing and recreational vehicles activities shall be 30 days after BEC plan approval or 30 days sooner after the regulation is lifted by local health regulations and state regulations., whichever is longer.

Activity: 9-Hole Golf at Creekside Golf Course, Modesto, CA

Date(s) and Time of Activity: Weekly, beginning Thursday, July 2 2020

Proposed health safety measures (i.e. face coverings, distancing 6 ft. or more, gloves, etc.):

- Social distancing practiced from tee to green and on the practice putting green. A minimum of 6 ft. between golfers or more if specified by the golf course-specific safety measures.
- No carpooling to SIR-sponsored events unless all riders have been sheltering-in-place together.
- Follow ALL golf course-specified safety measures.
- No “social” gatherings before or after golf.
- Bob will do the tee times at home. He will collect the prize money at the course. Don will collect the score cards and determine the winners at home. Payout will be next time we see you.

How will “special requirements” (i.e. no carpooling, no “social gathering”, etc.) be communicated to activity participants?

- Co-Chairmen or designated Marshall will obtain a written list of golf course-specified safety measures and provide a copy to ALL golfers prior to the first group teeing off.
- The list of course-specified safety measures will be read aloud to all golfers by the Marshall prior to the first group teeing off.

Who will responsible to assure “special requirements” and health safety measures compliance for activity members?

· Co-Chairmen, Marshall, or designated golfer.

Signed:

Don Reed, 9-Hole Golf Co-Chairman, Robert Kredit, 9-Hole Golf Co-Chairman

## **PLAN TO RESTART**

Final DRAFT

(May 25)

Sons In Retirement Branch 103

### Plan to Restart

The purpose of this plan is to establish safety and health protocols to ensure we provide the safest and healthiest environment to our members while conducting our monthly membership meeting and other SIR activities excluding golf and bowling which will be addressed by their respective leadership. The plan will be communicated to the membership via direct email, newsletter and mailed hardcopy to those without an email address.

1. Create a position for a Safety & Health Manager to ensure the new health and safety protocols are carried out in accordance with the directives set forth in this plan. This position will be appointed by the Big Sir in coordination with the Branch 103 Executive Committee.
2. Prior to attending the monthly meetings or any other SIR activity all members must conduct a self- assessment to ensure they are not in danger of transmitting any communicable sickness or disease to another outside their home. This also includes the exposure to anyone who may have been sick to include fever, flu, cold, sore throat or any other type of sickness. If a member can possibly risk the health of another Sir, he must remain at home.
3. All member's, guest's, and speaker's temperature will be taken prior to entering the Elks building. At same time each person entering must have a face mask and gloves or application of hand sanitizer. Each member my provide their own mask and gloves.
4. It is incumbent upon all members to ensure that social distancing is strictly enforced and to eliminate person to person physical contact. No hand shaking, hugging or other types of person to person physical contact. This will be a consistent challenge since we are a social club. It must be understood that a simple nod of the head or a spoken SIR

greeting will be the standard greeting. Multiple stations of hand sanitizer and disinfectant wipes will be set up in the entry to the Elks building and throughout the meeting area.

5. A clear acrylic shield will be placed on the tables for those dealing with membership and selling lunch and raffle ticket. No hands will be stamped. The payment for lunch and dues will be by check only. The raffle will be conducted by using the members name written on a small card which will be drawn out of a basket. A person will write the name of the raffle participant on each small card. The Big Sir will draw the winners name and payment will be made by the raffle person.

Items 6 - 10 will be the responsibility of Elks Catering staff, however SIR Br. 103 will ensure

there are safe protocols in place before any luncheon takes place

6. Table seating must be arranged to ensure at least 6 feet of space between members.

7. Tables and chairs must be sanitized.

8. Hand sanitizer must be used prior to touching the coffee or tea dispensers.

9. Food must be dispensed without each Sir touching serving utensils.

10. Eating utensils, cup/glasses, napkins must be sanitized.

11. There will not be a lending library at the meetings until the threat of COVID 19 is no longer a concern.

12. SIR promotional banners may be displayed after they are sanitized.

13. Merchandise sales will continue with strict social distancing using round tables to keep Sirs a safe distance from Dennis. The Computer Club will operate via email only. The Travel club will continue to use the same protocol as prior to the COVID 19 pandemic with the materials available for members to pick up. If a member touches a flyer or brochure the member must keep that item and not leave it for another Sir.

14. The Golf sign up table will contain boxes for each of the monthly courses. Each member must fill out their checks prior to the meeting and fasten instructions such as preference for four/twosomes, etc. to the check. Each check must include the course and date of the tournament at the bottom. There will be no sign-up sheets on the golf table.

15. Two microphone stands will be set up: one on the podium for the head table and guest speaker and the other microphone will be set up in front of the head table for committee chairmen to update the membership.

16. Procure the following safety equipment:

1. Acrylic shield for lunch ticket/raffle table and membership table.
2. Hand sanitizer
3. Disinfectant wipes
4. Face masks
5. Rubber gloves