



Sons In Retirement Inc.  
Minutes of State Board Meeting  
Chez Shari Manteca Golf Club,  
305 N. Union Road  
Manteca, California 95336



Friday, January 19, 2018 at 9:00am

**State Board Members**

President: Derek Southern	Director, Region 1: Mark Stuart
Vice President: Ed Benson	Director, Region 2: Jerry Morrow
Chief Admin Officer: Dean Steichen	Director, Region 3: Jim Filippo
Secretary: Ron Flagel	Director, Region 4: Patrick O'Keefe
Assistant Secretary: Paul Kramer	Director, Region 5: Bill Holly
Treasurer: Karl Ryden	
Assistant Treasurer: Jimmie Johnson*	
* absent	

**Invited participants**

Past Presidents: Dwight Sale (GtoM) & Jerry Strain  
State Advisor: Dwight Sale  
Committee Chairmen: Jim Johnson\* Tom Molinari\*, Jerry Sabo\*, Craig Hoffhines, Jerry Strain, Vic Mershon, Jack Meylink  
State Audit Committee: Russ Jackson (Chairman), Don Merson (Member)  
Other guests: Sandy Grieve (Area 8 Governor)

**Call to Order**

President Derek Southern called the meeting to order at 9:00 am and welcomed Board Members and invited participants.

Secretary Ron Flagel verified a quorum present (11of12). The November, 2017 meeting minutes were approved as posted on the website.

Jerry Morrow led the Pledge of Allegiance and gave the Invocation.

President Derek Southern swore in Vice President Ed Benson & Region 3 Director Jim Filippo.

**President's remarks**

President Derek Southern commented on several issues:

- There were rumors that the State will be closing small branches. He stated clearly that there are no plans to close branches because of size. More discussion later.
- He will no longer ask that written R/D reports be read at the State meetings. Derek would like to have more discussion relative to open issues.
- State will meet with the Golf committee to better sync Areas and Regions.
- He will hold an online "GotoMeeting" meeting with Regional Directors and Area Governors in February to review important points from this Board meeting.

## **Other Remarks**

Vice President Ed Benson stated he is working several projects:

- Annual meeting
- Training program development with Vic Mershon
- 2018 Budget and changes to financial reporting with Karl Ryden
- A task force to develop an all member State roster for mass emailing and the task will be headed by Mark Stuart.

Chief Admin Officer Dean Steichen deferred his remarks to the INFOSYS committee report later in this meeting.

Secretary Ron Flagel requested input for an update to the State & Branch "Schedule of Operations" that will be published to the state website.

## **Treasurers remarks**

Karl Ryden reported the following items.

- The 2017 financial report contained an error that has been corrected. The report has been reposted to the website. It was a minor change but worth keeping the report accurate.
- A new monthly report is coming using QuickBooks with the help of Richard Price. It should be easier to read and follow along.
- The 2018 budget will be covered later with the Vice President, using a little different format. Karl emphasized that we remember that what you see is what you will get.
- Form 29 was modified January 1 adding line item 9 which asks; " Is the Branch Treasurer using his Personal Checking Account for Branch Business?" This is an important issue and creates all kind of problems if it is being done. If you have branches doing this, it has to stop. The website gives plenty of information for setting up a SIR checking account.
- Form 51 is another problem. He keeps getting out of date forms. Also, he says he continues to get forms 52, 53, & 54. These forms are not even for the state treasurer. Hardware forms are the same problem, old forms being used as well. *Karl stated that if he keeps getting the old forms, they will get sent right back to the person.*
- First quarter assessments not received yet are; Region 1 (11,23,127), Region 2 (46,113,163,79), Region 3 (53,66,88,92,158), Region 4 (36,125), Region 5 (2,81,128,156).
- There were seven branch closures at the end of the year involving over 300 members. He stated that he is getting what he needs to close them out.
- Separate Form 15 expenses forms can contain all the expenses for the month & do not have to be reported on separate forms. Karl also recommends a change in approval sequence of A/G's. He would recommend that the A/G expenses be approved by the R/D and go directly to the treasurer. Discussion followed suggesting that sub committee expenses be approved by the committee head and go directly to the treasurer as well. Dwight Sale pointed out that it is a complex change and should be spelled out to the Rules committee. Derek will take the matter up with the Rules Committee. (Rules 38 and 816 are affected at the least).

## **Regional Director reports**

President Derek Southern referred to the **(Attachment A)**; “41 Branches showing growth. He reviewed this data noting the branches that showed growth for the 12 months ending Nov 2017. Derek asked the board for suggestions about the best ways of recognizing these branches. Discussion followed with a general concern about just how good are the numbers that we get from the branches.

Some highlights of the discussion of recognizing branch growth are as follows:

- Actual growth numbers should be obtained directly from the A/G or branch. Many branches drop members after the November count. It also may be that some growth is from transfers from closed branches. Some branches count inactive.
- It was suggested that quarterly measurement may be more accurate.
- Derek recommended use of rolling twelve month reports
- Dean emphasized the availability of membership statistics reports from the website which are based on form 28. Reports are available on a month to month basis as well.
- It was also suggested that only branches that have implemented RAMP should be recognized. Determining the extent of RAMP implementation is difficult, but it would be good if growth could be correlated with RAMP implementation. Many branches may not have the positions for RAMP, but are using the principles.
- Derek would like to see any branch that grows be recognized. That recognition can be an opportunity to stress the importance of RAMP to branches which did not grow.

President Derek then referred to the **(Attachment A)**; “7 Branches which failed in 2017” asking what do they have in common. It was noted that they were all relatively small. Some have had big numbers and have not realized that they were much larger at one time. Form 27 has the three previous years to try to show the decline or growth. Ed Benson pointed out that training emphasized the use of Form 27 for that purpose.

President Derek then referred to the **(Attachment A)**; “7 branches with no Form 20 as of end of November”. Dwight tracks form 20 and will send out a list of delinquent branches and Derek will ask the R/D’s to follow up on the problem.

President Derek then referred to the **(Attachment A)**; “14 branches with 50 or less members in November 2017”. Derek asked Mark Stuart to comment on his agenda item regarding small branches and minimum requirements for branches.

- Mark introduced the subject by asking the board, what are the minimum requirements of a branch might be? How do we work with branches that are unresponsive to meeting basic branch requirements? He cited examples and pointed out the need for consistency in how we address this issue. Something needs to be done about this matter. Some A/G’s are getting burned out from nagging these branches over simple basic adherence to our practices. Much of our membership is looking to the board to address this issue.
- Jerry Morrow shared examples of small branch issues in his area as well. He showed how age is often a factor. He stated that we should work with them and give them tools, but in the end it may be we just let them fade away.
- Ed Benson reminded the board that within Project 2016 this issue was addressed and we said something to the affect that if a struggling branch is willing to accept our help we would do whatever possible to help them. But if they are not willing to accept our help, just let them go.

President Derek then referred to the **(Attachment A)**; “14 branches with 50 or less

members in November 2017". (Continued)

- Ed Benson introduced the subject of starting new branches. Maybe its incumbent on us to initiate an effort to get some new branches started. A discussion followed. Ed offered to establish a new branch committee and asked for volunteers. Jerry Morrow and Paul Kramer offered to be part of finding a way to start new and dynamic branches.
- There are some items that seem to be obvious that are minimum requirements like paying assessment, forms 27 & 28, and BEC minutes. There are issues that endanger our non profit status. It was pointed out that Rule 315 - 325 addresses the issue and provides a methodology for handling these non compliant branches.
- Ed says we have to have a policy. Dwight remembers that this problem came up in the past and we could look it up to get some insight into the subject. It was suggested that we should use some common sense in this matter. Derek, as the president, is willing to take what action is required. Derek will consult with Vice President Benson.

### **Standing Committee reports**

Training: Vic Mershon and Ed Benson reviewed the proposed training plan using overhead outline (**Attachment B**).

- The subject headings being "What we learned from 2017 training", "2018 Training Objectives", "On 2018 Response", "Funding is a significant problem", "So what do we do?" and "Other alternatives". Vic explained that there is no committee as such, but each R/D is a member of the "committee".

### **Lunch Break**

Training: Vic Mershon (Continued after lunch).

- The presentation was followed by extensive discussion. Much consideration was given to the question of "why change from last year". Other important issues were low Branch participation at the 2017 sessions. The high quality of trainers in 2017 provided by a State led program, was an important factor. A strong perception exists that localized Area based training will increase participation. Costs and cost comparison to last year was touched on, but no defined conclusion was reached.
- Derek asked each R/D to comment on and vote for each of 4 alternatives. One additional alternative arose which involved the use of *GoToMeeting* tool. After much voting and discussion a consensus was not reached. President Southern suggested that each R/D may have different needs for his Region. Derek asked that the R/D's take some time to decide what would be best for their Region and report back to him. The training material will be common for all Regions.

INFOSYS: Dean Steichen reviewed Committee status (**Attachment C**). Some high lights are as follows:

- The next Committee meeting scheduled for February 10<sup>th</sup>. Membership has not changed and functions continue without incident.
- Very few postings have been made to Facebook.
- A new edition to SIR Happenings was created. Derek encouraged R/D's to ask their branch newsletter editors to pass on articles for the "Happenings". There is an email address on the website for submitting articles.

### **Standing Committee reports (Continued)**

Insurance: Craig Hoffhines Expressed the importance of branches turning in their caterer Forms 63 & 64. He stated that he has only had 2/3 response and 45 branches (**Attachment D**) have not responded at all. Renewal is coming up soon and this info is required by our insurance carrier. Response is crucial to getting insurance renewed. Response is crucial to get insurance at a cost that will not blow our budget. Craig entertained many situational questions about use of the forms.

- R/D's were asked to follow up with branches and get these forms in to him.
- It was asked that the requirement of Form 63 & 64 be added to Branch Schedule of Operations.

Golf: Jerry Strain submitted a list of the proposed 2018 State Golf Tournament dates requiring approval of the Board. Refer to (**Attachment E**). A **M/S/P** to approve the schedule with all dates being on or about the dates posted. The TTP will be changed making its use being easier. The next golf committee meeting will be on February 20<sup>th</sup> at 9:30. Derek will get a list of all Big Sirs so the golf committee can communicate with them. Richard Provost is building a new golf website.

Bocce: Jack Meylink reported that he has contacted two thirds of the branches and approximately 25% have the activity. He stated that about half of those with the activity showed interest in a state tournament. There is one state tournament scheduled for October. Jack explained that they hope to have more inter region tournaments as well. He will continue to add articles to the SIR state newsletter. Mark Stuart recommended that all regions supply a person to be on the Bocce committee.

Rules: Ron Flagel (filling in for Jim Johnson) offered the rule changes affecting the election of State Officers. (**Attachment F**). Each rule was considered separately:

- Rule 769 - **M/S/P** to approve the proposed change as written in Attachment B (with some discussion).
- Rule 770 - **M/S/P** to approve the proposed change as written in Attachment B with one modification; Change "(100 words or less)" to be "(250 words or less)".
- Rule 772 - **M/S/P** to approve the proposed change as written in Attachment B.

Growth & Membership: Ed Benson commented that the application will be rewritten to change the wording regarding "retired men" and "retired from full time employment". Dwight pointed out that a change to the wording in the official corporation literature should not be changed. Ed explained that the changes would only be made in the application wording. G & M committee rewording will be submitted to Dwight to review.

### **Old Business**

Annual meeting: Ed Benson reported on the annual meeting survey results:

- Eighteen percent of recipients did not open the survey. Most responded positive to inviting Little Sirs to the meeting.
- Attendance numbers given to Thunder Valley were 170. Dates are August 6<sup>th</sup> with dinner, 7<sup>th</sup> business meeting, and 8<sup>th</sup> half day Bowling, Golf, Bocce events.
- Estimated cost per branch \$40 for Big Sir & Little Sir. Total meeting cost to the State expected to be \$7000.
- A **M/S/P** (with discussion) to approve assessment of \$40 per branch for cost of the annual meeting.

SIR Sports activities: Derek talked to Lee Moy about planned activities. Lee will report back to Derek. Derek will follow up with him.

### **Old Business (Continued)**

Issues we face and what to do about them: Mark Stuart introduced the subject matter. Issues such as luncheon attendance, too many State rules, more State board meetings, participation requirements, minimum branch requirements, State Activity Committee, and merge vs. closing of branches were discussed. No specific decisions were made, but consideration of these matters should continue. One suggestion was to assign a couple of these issues to a task force and get recommendations for the board. Derek will prioritize a few of these issues for more specific discussion and resolutions.

Proxy voting at State Board for Regional Directors: Mark Stuart introduced the subject matter. Derek pointed out that, at the annual meeting, a Big Sir can send a substitute in his place with all the same voting rights & quorum status. A **M/S/P** (with discussion) to approve the recommendation that the rules be changed to allow a R/D provide a proxy to satisfy the quorum and have voting rights. Derek will task the rules committee to prepare the necessary rule changes.

### **New Business**

Big Sir meeting: Derek announced his intent to have a Big Sir meeting March 26. The purpose being to get information early enough in the year to be of a help.. The meeting would be intended to be interactive. Some items from the “Stuart list” could be addressed. The location could be at Rossmore in Walnut Creek. Rossmore estimated cost would be \$1100. Location was not confirmed.

Statewide mailing list: Ed Benson explained the need for the ability to communicate focused information to the membership. He has asked Mark Stuart to pursue this task. The big challenge is getting the information necessary from the branches to develop the mailing list. Ed stated that communication is the most important purpose and is needed for changing the culture in SIR. Discussion continued about what type of information would be in the data base. Concern was raised about bypassing the R/Ds and A/Gs. Derek asked for a project report at the next meeting.

Follow up “GoToMeeting” session: Derek gave the status of a follow up meeting for R/Ds and A/Gs to review the State Board meeting. The date would be Friday February 9<sup>th</sup>. at 2:00 pm.

Audit: Russ Jackson reported that the State SIR and the Golf audits are complete. Bowling is still required. Russ said he is trying to set a date in late January.

### **Adjournment:**

President Derek Southern adjourned the meeting at 3:36 pm, January 19, 2018.

Respectfully submitted,  
Secretary Ron Flagel  
January 23, 2018  
Modified January 29, 2018

## Attachment A 1 of 2

### 7 Branches which failed in 2017

Region	Area	Branch	Nov-16	Nov-17	# Mbrs lost	% lost vs Nov-16
1	1	139	60	50	-10	-17%
2	6	137	37	30	-7	-19%
4	11	74	48	40	-8	-17%
4	12	141	81	57	-24	-30%
5	4	50	74	35	-39	-53%
5	15	6	44	33	-11	-25%
5	17	121	72	62	-10	-14%

### 7 Branches with no Form 20 as of end November

Branch	Name	Region	Area	2016	2017	% change 2017 vs 2016	3 yrs % change 2014-16	HR	No F20
55	Grass Valley (Prov)	1	2	44	43	-2.3%	-	-	*
70	Placerville	2	6	43	40	-7.0%	-18.9%	1	*
66	Sonoma	3	7	84	61	-27.4%	-30.0%	1	*
85	Freedom	4	14	91	90	-1.1%	-18.0%	1	*
131	Hollister	4	14	98	80	-18.4%	-22.8%	1	*
156	Elk Grove	5	4	31	35	12.9%	-36.7%	1	*
155	Livermore	5	17	67	69	3.0%	4.7%		*

### 14 Branches with 50 or less members in November 2017

Region	Area	Branch	Nov-16	Nov-17	Change in # Mbrs	% Change vs Nov 2016
1	1	139	60	50	-10	-17%
1	2	55	40	43	3	8%
1	3	14	46	45	-1	-2%
2	6	70	43	40	-3	-7%
2	6	137	37	30	-7	-19%
2	18	87	73	48	-25	-34%
3	9	133	48	37	-11	-23%
3	10	76	49	50	1	2%
3	10	132	54	50	-4	-7%
3	10	158	31	34	3	10%
4	11	74	48	40	-8	-17%
5	4	50	74	35	-39	-53%
5	4	156	31	35	4	13%
5	15	6	44	33	-11	-25%

## Attachment A 2 of 2

41 Branches showed growth (or flat) membership for the 12 months ending Nov 2017  
Sorted by % change, colors indicate 5% steps

Region	Area	Branch	Nov-16	Nov-17	Change in # Mbrs	% Change vs Nov 2016
3	7	88	99	132	33	33%
4	12	54	64	80	16	25%
5	16	81	140	173	33	24%
2	5	152	78	96	18	23%
1	3	127	59	68	9	15%
5	4	117	76	86	10	13%
5	4	156	31	35	4	13%
2	6	95	79	88	9	11%
4	14	104	90	100	10	11%
4	14	119	83	92	9	11%
3	10	158	31	34	3	10%
1	2	11	103	112	9	9%
4	12	39	69	75	6	9%
4	11	32	109	118	9	8%
4	11	114	155	167	12	8%
1	2	55	40	43	3	8%
2	6	113	94	101	7	7%
3	8	22	100	107	7	7%
3	8	134	174	185	11	6%
3	7	65	59	62	3	5%
1	3	23	138	144	6	4%
4	14	28	72	75	3	4%
1	2	170	149	155	6	4%
4	13	51	106	110	4	4%
5	17	161	144	149	5	3%
1	3	13	61	63	2	3%
5	16	146	285	294	9	3%
5	17	155	67	69	2	3%
1	1	154	68	70	2	3%
2	5	136	219	225	6	3%
3	10	53	96	98	2	2%
3	10	76	49	50	1	2%
5	17	34	169	172	3	2%
1	1	52	69	70	1	1%
3	9	157	70	71	1	1%
5	15	59	153	155	2	1%
2	5	77	105	106	1	1%
4	13	1	149	150	1	1%
3	7	149	236	237	1	0%
2	18	164	59	59	0	0%
3	8	47	104	104	0	0%



## Attachment B 1 of 4



### 2018 Choices for State Training



- What we learned from 2017's State Training
- Training Objectives for 2018
- Potential approaches to 2018 State Training
- Budgetary constraints
- We need a decision

### What we learned from 2017 training

- Our leader's guides and handouts were satisfactory
  - G&M is in the process of updating them
- Participation was not acceptable
  - About 60% of Big Sirs and Little Sirs
  - About 35% of Treasurers
  - Maybe 25% of Secretaries and Membership Chairmen
  - Maybe 25% of RAMP and Nominating Committee Chairmen
    - Recruiting was highest, Member Relations, Publicity and NomCom were lowest
- Participant feedback was at least 4 on a 5 point scale
- Participants recommended we hold it closer, out of commute hours and serve lunch

## Attachment B 2 of 4

### 2018 Training Objectives

- Teach SIR leaders the key duties and tasks of their roles
- Provide leadership tools to be referred to and used throughout the year
- Reach 100% participation for AGs/RDs, 75% for BS/LS, and 70% for other leaders
- Build a cadre of trained “Leader Facilitators” in the Regions
- Document Branch improvements due to training

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### Our 2018 Response

- **Improve Participation**
  - Hold training closer to the branches at a convenient location
  - Hold training in non-commute hours
  - Make training four hours in length
  - Serve lunch
- **Regions will have to deliver the training**
  - RDs will select around 12 trainers
    - Likely candidates are the best job holders
  - G&M will provide leader's guides, handouts and train the Region's trainers
  - RDs and AGs will schedule the training and obtain locations
  - RDs and AGs will work with branches to improve overall participation to >70%

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## Attachment B 3 of 4

### Funding is a significant problem

- Lunches
  - 115 Branches X 7 participants = 805 total participants
  - 805 lunches @ \$12 each = \$ 9660
- Trainer travel
  - Ten Trainers X 18 area based sessions
  - 180 Trainer trips @ \$40 per trip = \$ 3600
- Facility rental
  - 36 four hour workshops presenting five training tracks each
  - 36 facility rentals for four hours @ \$ 200 per rental = \$ 7200 **OR**
  - 180 individual workshops held in low/non-cost facilities = \$ 0.00 **OR**
  - Something in between...
- Total cost approximately \$ 20,000 or \$ 4,000 per Region

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### Other alternatives

- Shorten session to three hours and do not provide lunch
  - Saves \$ 9660
- Assess each branch \$100 to pay for participants' lunches
  - Even if session is shortened to three hours, we suspect many would purchase lunch at branch expense anyway
  - Provides additional income of \$ 11,500
- **OR** Deliver training in six geographic areas like we did in 2017

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## Attachment B 4 of 4

### Other alternatives (contd.)

- Expenses for delivering six session will be considerably less
  - Travel
    - 60 State Trainer trips @ \$ 60 = \$ 3600
  - Facilities
    - 6 facility rentals @ \$ 500 = \$ 3000
  - Lunches for trainers and hold-over participants
    - 100 @ \$ 12 = \$ 1200
  - State train the trainer expenses will be eliminated = \$1500
- **However, we will not come close to a 70% participation rate**

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### So, what do we want to do?

- Alternative One: training by Area
  - Hold 18, four hour local training sessions running from 10.00 to 2.00 which will dramatically improve participation and provide adequate time to cover material, provide lunch. Creates funding problem!
- Alternative Two: training by Area
  - Same as #1, but also
  - Establish a \$100/branch training assessment to defray lunch costs
- Alternative Three: training by Area
  - Shorten local training to three hour sessions from 10.00 to 1.00 which will improve participation but cut down total training time, no lunch provided so cuts costs by ~ 50%
- Alternative Four: training by Region
  - Hold six Region-based sessions running from 9.00 to 12.00 and 1.00 to 4.00 which will likely provide 2017's results. Provide lunch for members attending both sessions.

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## **Addendum C**

### **INFOSYS Committee**

**January 19th, 2018 Report**

#### **INFOSYS Committee**

The next Committee semi-annual meeting is scheduled for February 10<sup>th</sup>, 2018, and will use GoToMeeting for those unable to attend in person.

#### **Membership**

Committee membership has not changed since our last report. All INFOSYS members have been asked to look for back-up persons.

#### **Web Site Committee**

Routine updates to State Roster, SIR Manual, State Meetings, Membership Statistics, Branch Data Sheets, SIR Database, FORMS, Treasurer Reports and Travel Management were made by Dean Steichen from files supplied, primarily by Dwight Sale, Richard Sale, Ron Flagel, Derek Southern, Karl Ryden and Bob Spellman.

Only minor changes have been made to the sirinc.org main page with updates to Travel and the "How to Join SIR" link. The Member's Information page has not seen changes to the layout or links but lots of routine updates to the content

Alan Baker continues to maintain Branch Websites as requested/required.

Our Database servers (sirinc.org, sirinc2.org and sirinc3.org) continue without incident.

#### **Social Media**

Very few postings have been made to the Sons In Retirement Facebook page and visits to our page run about 15 per week. Robert Kredit, of the G&M Committee, continues processing emails submitted from visitors of the sirinc.org website.

#### **Database Committee**

Our Microsoft Access Database continues to provide adequate service and function. Dwight continues to maintain it and modify it when necessary. Richard Sale is learning to maintain the Database and generate the Membership Statistics and Branch Data Sheets reports updates.

#### **SIR Happenings**

The NEW edition of SIR Happenings was created, distributed and posted on the website. It was created from submissions collected by Bobbie Hairston and formatted by Derek Southern.

#### **Other Committees**

The State Treasurer, Asst. State Treasurer, Email, Roster, Manual (Rules), Forms, and Certificates members have been busy performing their services updating the SIR Database and website as required to support our members.

Dean J. Steichen, INFOSYS Chairman

## Addendum D

SONS IN RETIREMENT INC.

January 19, 2018

To date I have not received responses from 45 branches regarding the use of caterers as required by our insurance carrier as a condition of insurance and is now SIR policy. We will be discussing renewal soon, and it would be to our advantage to have a much higher (near 100%) response percentage. The following branch numbers have yet to make any response.

#1,4,7,14,16,19,21,23,28,36,46,47,49,50,53,55,59,66,69,70,73,74,76,81,85,87,88,89,91,92,94,96,101,106,118,119,133,134,137,141,143,147,158,171,179.

I would ask the Regional Directors and Area Governors to assist in helping the new Big SIRs for 2018, of these branches, located in their areas, with a visit, follow up call and email to fill out the appropriate form and get it in ASAP. Thank you.

The following or similar as example talking points and instruction could be used.

We have not yet had a response from you to the request for information regarding use of caterers as required by our insurance carrier. Please fill out Form 63 or 64 with the applicable insurance certificate if your branch uses a caterer. They are found in the State website under Member Information, Key Documents, Sir Forms.

Branch Big Sirs and/or Branch Secretaries are the ones that need to take action on these forms.

Form 63 is for branches that do not use a caterer.

Form 64 if for branches that do use a caterer. It is to be signed by the caterer indicating that he does have adequate insurance and your branch is a named insured.

For your information the form instructions are repeated here;

If you do not use an Independent caterer use form 63, but If you use an independent caterer for your meetings, we need them to sign the form 64 that is for your Branch. In addition, the caterer will need to obtain a Certificate Of Liability Insurance from their insurance agent or broker naming THE SIR ENTITIES as printed in the form 64, as additional insureds. Take and or keep a copy for yourself, and send and or email a copy to me. Please follow up and complete this within the next 30 to 45 days. I cannot understate the importance of this for SIR. If you have questions, or if your caterer does not currently have insurance, please call me or Angelo Coero. Thank you.

Craig Hoffhines  
SIR State Insurance Chairman  
2505 Polar Star St, Rocklin, CA 95677  
916-624-0113  
[CFINES@ATT.NET](mailto:CFINES@ATT.NET)

Angelo Coero 916-472-6650  
2272 Devonport Loop, Roseville, CA 95747  
916- 472-6650  
[ANGJAN@SBCGLOBAL.NET](mailto:ANGJAN@SBCGLOBAL.NET)

## Addendum E

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### Proposed 2018 SIR State Golf Schedule

*Please block these dates on your Branch and Area Golf Calendar so we aren't scheduling on top of each other; your cooperation is appreciated. Thank you, the SIR State Golf Committee*

#### January

Divisions, Areas and Branches should hold Golf meetings to spread the word of their 2018 Schedules. Division and Area Golf Chairmen should work together to coordinate these events.

#### April 23 & 24

Spring Time in Napa, two day tournament at Eagle Vines GC & Chardonnay GC

(Ladies Welcome)

#### May

Area Team Qualifying Period

May 1 thru June 30 (Reports and Results to State Chairman by July 7<sup>th</sup>)

#### JUNE

**Reno Tournament June 18th through June 22nd - (Ladies Welcome)**  
At the Atlantis Resort and three great courses!

Lakeridge GC, Red Hawk Lakes Course & Red Hawk Hills Course  
All Scramble Tournaments!!

#### JULY

Individual Championship Area Qualifying Period

Area Tournaments held between July 1 and July 31 (reports to Divisions by 8/7/18)

#### AUGUST

**State Team Championship Tournament ("The Chairman's Tournament")**

Monday, August 13<sup>th</sup> at Rancho Solano GC – 8:30 Shotgun - in Fairfield

(See the State Golf Manual for handicap formula and drive requirements)

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Division Qualifying for the Individual Championship Tournament

## Addendum E

2 of 2

August 7 and September 7 (reports to State by 9/25/18)

Location of Division Tournaments will be posted on [golf.sirinc2.org](http://golf.sirinc2.org)

### September

**The Fall Classic is a Member/Guest Event – Ladies Welcome**

Two Day Event in Lincoln - September 17<sup>th</sup> and 18<sup>th</sup>

Lincoln Hills GC

The Hills Course and the Orchard Course

### OCTOBER

**Individual State Championship and Open Play**

Monday, October 15th and Tuesday, October 16th  
The course is yet to be determined.

DAY 1 WILL BE OPEN PLAY - Ladies Welcome

DAY 2 WILL BE THE CHAMPIONSHIP & OPEN PLAY

SSGC Schedule is subject to change; please visit our website at [golf.sirinc2.org](http://golf.sirinc2.org) frequently for updates.

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## **Addendum F Rule Changes**

### Proposal:

Revise rules 769, 770, 772 involving selection and ballot presentation of candidates for State Offices.

(Rule revisions/additions are in red. Eliminated words are in strike thru.)

### Background:

Rule changes were referred by the State Board at November 2017 meeting as follows:

“It was then proposed by Mark Stuart that the rules involving the election of State Officers be revised by the rules committee as follows. “All qualified candidates who have submitted their application for office, to the Nominating Committee, should be listed on the ballot. The Nominating process remains as is with no change. The Nominating committee, based on its examination and interviews of the candidates may still indicate their recommendation, if they desire. The process of nominating from the floor, at the annual meeting, remains the same”. The 2018 Rules Committee will revise the necessary rules and present the changed or new rules at the January Meeting for approval. M/S/P. (8 yes & 0 no)”

### Changes:

Rule 769 - The Nominating Committee shall submit its ~~report~~ **recommendations** to the President not later than June 1. **The President shall then cause a ballot to be created that includes all qualified candidates who have submitted their SIR Form 43, background data, and have been vetted by the Nominating Committee. The ballot may also indicate the Nominating Committee’ s recommendation for each of the candidates.** Additional nominations may be made from the floor at the Annual Meeting. A nominee from the floor must signify his agreement to accept the office if elected.

RULE 770 - Not less than 30 days prior to the Annual Meeting, the State Secretary shall notify those entitled to vote the date, time and place of the meeting. ~~The notice shall contain a list showing the names and qualifications of the nominees recommended for State offices designated and the name, Branch No., and qualifying office held of other candidates, if any, for the State offices designated.~~ **The notice shall list each candidate’ s name, branch number, qualifying data, and a brief resume (100 words or less), from the candidate, for each designated State Office. The nominating committee may indicate their recommended candidate for each office.** (Re-revised 4/18/00, 6/20/2015 by the State Executive Committee.) (Confirmed 4/5/2016)

RULE 772 - In lieu of roll call at the Annual Meeting, each qualified voter, at the time of registration, shall receive a ballot. This ballot shall contain: a. Names of the ~~nominees~~ **candidates** for State Offices. ~~recommended by the Nominating Committee.~~

b. Write-in space for the names of other eligible candidates nominated from the floor and who are willing to serve if elected.